



# HOUSING AUTHORITY OF JEFFERSON PARISH

July 8, 2021

**Subject: Drafts - 2021 PHA Annual Plan and Grievance Procedures**

Dear Resident:

This notice is to inform you that the Housing Authority of Jefferson Parish (“HAJP”) has **revised the draft of its 2021 PHA Annual Plan.**

On June 11, 2021, residents received a draft copy of the HAJP 2021 PHA Annual Plan to review during the required 45-day comment period. However, a revision has been made to the original draft plan. The HAJP has included modifications to the agency’s grievance procedures.

**Attached to this notice is a revised draft copy of the 2021 PHA Annual Plan and a draft copy of the grievance procedures.**

HUD requires a mandatory 45-day comment period for residents/public to review and comment on the 2021 PHA Annual Plan before it can be approved by the HAJP Board of Commissioners. HUD requires a minimum 30-day comment period for residents to review and comment on procedures/policies before they are implemented. Residents will be given 45 days to review the 2021 PHA Plan and the grievance procedures.

This notice is your formal notice that drafts of the plan and grievance procedures are available on the HAJP website: [www.hajp.org](http://www.hajp.org) for your review. Paper copies will be made available for any resident upon request. Request can also be emailed to [residentmatters@hajp.org](mailto:residentmatters@hajp.org).

The HAJP is accepting feedback from residents in the following ways:

1. Comments, suggestions, questions and/or concerns can be handwritten and left at the office.
2. Comments, suggestions, questions and/or concerns can be emailed to [residentmatters@hajp.org](mailto:residentmatters@hajp.org)
3. Comments, suggestions, questions and/or concerns can be expressed at the Public Hearing (date, time and location to be announced at a later date).

Following the Public Hearing, the plan and grievance procedures will be provided to the HAJP Board of Commissioners for review and approval.

Sincerely,

Teri Rouzan  
Interim Executive Director